



**FPM**

FACULTY OF PAIN MEDICINE  
ANZCA

---

## By-law 3

## Faculty of Pain Medicine

# Fellowship of the Faculty

---

July 2016



© Copyright 2014 – Faculty of Pain Medicine, Australian and New Zealand College of Anaesthetists. All rights reserved

This work is copyright. Apart from any use as permitted under the Copyright Act 1968, no part may be reproduced by any process without prior written permission from FPM.

Requests and inquiries concerning reproduction and rights should be addressed to the Chief Executive Officer, Australian and New Zealand College of Anaesthetists, 630 St Kilda Road, Melbourne, Victoria 3004, Australia. Website: [www.anzca.edu.au](http://www.anzca.edu.au) Email: [ceoanzca@anzca.edu.au](mailto:ceoanzca@anzca.edu.au)

### Change control register

Version	Author	Approved by	Approval date	Sections modified	Date of next review
1.0	By-laws working group	Board	28/10/2014	In toto	2015
1.1	K Davis	Board	27/7/2015	3.1.2	2018
1.2	K Davis	Board	25/7/2016	3.2.1.4	2018

### **3. FELLOWSHIP OF THE FACULTY**

#### **3.0 Preamble**

- 3.0.1 Fellowship of the Faculty of Pain Medicine is a post-specialisation qualification. Admission to fellowship of the Faculty is contingent upon the holding of a primary specialist qualification acceptable to the Board. (See By-law 3.1.3)
- 3.0.2 Admission to fellowship of the Faculty may be via one of the following:
- 3.1 Completion of the FPM training program.
  - 3.2 Election to fellowship.
  - 3.3 Invitation (honorary fellowship).
  - 3.4 International medical graduate specialist pathway.
- 3.0.3 All proceedings in relation to the admission to fellowship will be confidential and privileged.
- 3.0.4 Persons admitted to fellowship of the Faculty of Pain Medicine, Australian and New Zealand College of Anaesthetists, will be entitled to use the post-nominals FPPMANZCA.

#### **3.1 Fellowship via completion of the FPM training program**

- 3.1.1 Admission to fellowship via completion of the FPM training program requires:
- The FPM certificate of completion of training (CCT) (see By-law 3.1.2); **and**
  - Possession of a primary specialist qualification acceptable to the Board.
- 3.1.2 On completion of the FPM training program (See by-law 4) or the Faculty of Pain Medicine pre-2015 training program (see by-law 18) all trainees will receive a certificate of completion of training. This is recognition of completion of the FPM training program but does not confer eligibility for registration as a specialist pain medicine physician in Australia or New Zealand.
- 3.1.3 The Australian and New Zealand primary specialist qualifications that have been deemed acceptable to the Board are:
- Fellowship of the Australian and New Zealand College of Anaesthetists.
  - Fellowship of the Royal Australasian College of Physicians, or its Faculty of Occupational and Environmental Medicine, or its Chapter of Addiction Medicine, or its Chapter of Palliative Medicine.
  - Fellowship of the Royal Australasian College of Surgeons.
  - Fellowship of the Royal Australian and New Zealand College of Psychiatrists.
  - Fellowship of the Australasian Faculty of Rehabilitation Medicine (RACP).
  - Fellowship of the Royal Australian College of General Practitioners or of the Royal New Zealand College of General Practitioners.
  - Fellowship of the Royal Australian and New Zealand College of Obstetricians and Gynaecologists.
  - Fellowship of the College of Intensive Care Medicine of Australia and New Zealand.
  - Fellowship of the Australian College of Rural and Remote Medicine.
  - Fellowship of the Australasian College of Emergency Medicine.

- 3.1.4 For the purposes of By-law 3.1.1, the Board may recognise, on a case-by-case basis:
- Australian and New Zealand qualifications that are not listed in By-law 3.1.3.
  - Overseas qualifications.
- 3.1.4.1 Application for such recognition must be made to the Faculty assessor.
- 3.1.4.2 It is the responsibility of the applicant to provide sufficient detail to the Faculty assessor concerning the training and assessment structure of the awarding body.
- 3.1.4.3 The decision will be by majority vote of the Board.
- 3.1.5 The Faculty assessor will make a recommendation to the Board when all requirements for admission to fellowship have been completed.
- 3.1.6 Having received and considered all relevant materials and communications in reference to an application for fellowship of the Faculty, including the recommendation of the Faculty assessor, the Board may admit the applicant to fellowship, reject the application or suspend final determination for any period it thinks fit.
- 3.1.7 Any candidate who is subject to a trainee experiencing difficulty or trainee performance review process must satisfactorily complete all the requirements of these processes before an application for fellowship may be considered.

## **3.2 Election to fellowship**

- 3.2.1 The Board may elect to fellowship without assessment persons who are registered medical specialists in Australia or New Zealand who have made a notable contribution to the advancement of the science and practice of pain medicine. An applicant for election to fellowship must satisfy the following criteria.
- 3.2.1.1 Have a specialist qualification, relevant to pain medicine, that is acceptable to the Board, as in By-Law 3.1.3.
- 3.2.1.2 Have substantial involvement in multidisciplinary pain services or equivalent pain medicine practice acceptable to the Board. For the purposes of this clause, “substantial” means current clinical practice in pain medicine equivalent to at least three sessions per week, and with at least three years full time equivalent experience.
- 3.2.1.3 Participate in a continuing professional development program in pain medicine that is acceptable to the Faculty.
- 3.2.1.4 Show contributions to the discipline of pain medicine by:
- Regular contributions to undergraduate and/or postgraduate education in this field, **and/or**
  - Several publications in National Library of Medicine-listed journals and/or presentations at major scientific congresses, **and**
  - Should indicate how they have contributed or will contribute in the future to the Faculty in Australia and New Zealand. This could be by presenting or organising Faculty conferences or involvement in Faculty committees.
- 3.2.2 Applicants for election to fellowship are required to nominate three Fellows of the Faculty who have agreed to provide a detailed reference, at least one of whom should have worked with the applicant during the preceding 12 months. The

references must be received at least 14 days prior to the Board meeting at which the application will be considered.

- 3.2.3 Applications for election to fellowship may be considered at any meeting of the Board, provided that nominations have been submitted to the general manager, Faculty of Pain Medicine at least 28 days prior to the Board meeting at which the application will be considered.
- 3.2.4 Each application will be accompanied by a detailed curriculum vitae and a description of how the applicant meets the criteria listed in By-law 3.2.1.
- 3.2.5 Applications for election to fellowship with supporting documentation will be sent to each member of the Board at least 14 days prior to the Board meeting at which the application will be considered.
- 3.2.6 The Board will vote by secret ballot. Acceptance of the application requires three-quarters of the members of the Board present to vote in favour, with abstentions not being counted in the total number of votes.
- 3.2.7 The Board will not be required to assign any reasons for an acceptance, rejection or suspension of an application.
- 3.2.8 An applicant admitted to fellowship by election will pay the entrance fee as prescribed by the Board in addition to the annual subscription.

### **3.3 Invitation (honorary fellowship)**

- 3.3.1 The Board may confer honorary fellowship on distinguished persons who have made a notable contribution to the advancement of the science and practice of pain medicine and who are not practising pain medicine in Australia or New Zealand.
- 3.3.2 Honorary fellowship will not be conferred "in absentia".
- 3.3.3 Nominations for honorary fellowship may be considered at any Board meeting.
- 3.3.4 Nominations will be in writing, formally proposed and seconded by two members of the Board, and submitted to the general manager, Faculty of Pain Medicine at least 28 days before the Board meeting.
- 3.3.5 Each nomination will be accompanied by the curriculum vitae of the nominee.
- 3.3.6 The Board will vote on the nomination by secret ballot: acceptance of the application requires three-quarters of the members of the Board present to vote in favour, with abstentions not being counted in the total number of votes.
- 3.3.7 Nominations rejected by the Board may be reconsidered if proposed and seconded at a subsequent meeting of the Board.
- 3.3.8 Honorary Fellows will not pay entry or annual subscriptions.

### **3.4 International medical graduate specialist pathway**

- 3.4.1 International medical graduate specialists (IMGS) who have completed all the requirements under By-law 16 will be eligible to apply to the FPM Board for admission to fellowship.

### **3.5 Academic Costume**

3.5.1 **For Fellows**, a black stuff gown with looped sleeves, facings 110mm green with gold trim and be continued on as a green yoke around the back.

3.5.2 **For members of the Board of the Faculty**, as for Fellows but having a 35mm green band around the hem of the gown and each sleeve gathered with six silk gold faced buttons tied together in three pairs with braided gold silk cord.

During their term of office only, members of the Faculty Board wear badges consisting of two stiffened tabs 110 x 50mm faced in green silk and trimmed around the edge with braided gold silk cord fastened across the facings at mid-chest. These badges are to be relinquished upon retirement from the Faculty Board.

3.5.3 **For the vice-dean**, a black gown made from pure wool in the style as for members of the Board but with gold metallic cord trim and each sleeve gathered with six gold metallic faced buttons tied together in three pairs with braided gold metallic cord.

3.5.4 **For the dean**, a black gown made from pure wool in the style of the vice-dean with the addition of a gold frog posted on each front facing.

3.5.5 Past deans may wear a patch featuring the ANZCA coat of arms and crest to be displayed in the centre of the left sleeve.

### **3.6 Reconsideration, review and appeal**

3.6.1 Any person who is dissatisfied with a decision made under By-law 3 may apply to have that decision reconsidered. Such applications must be made within six months of the decision in question. The processes of reconsideration, review and appeal will follow ANZCA regulations 30 & 31.